



City of Malibu

Film Application/Permit

23815 Stuart Ranch Road - Malibu, CA 90265

(805) 495-7521 Fax: (310) 456-5799 or (805) 495-7621

CITY OF MALIBU TAX IDENTIFICATION NUMBER: 95-4324107

PERMIT TO BE ON LOCATION & POSTED ON SITE AT ALL TIMES

RIDER NUMBER: _____ PERMIT NUMBER: _____ / _____

DATE SUBMITTED: _____

TYPE OF PRODUCTION:

☐ MOTION ☐ STILL

☐ TV ☐ FEATURE ☐ COMM ☐ VIDEO: TYPE _____ ☐ MUSIC ☐ OTHER _____

COMPANY NAME: _____ TELEPHONE NUMBER: () _____

STREET ADDRESS: _____ FAX NUMBER: () _____

CITY, STATE, ZIP CODE: _____

PRODUCTION NAME AND/OR NUMBER : _____

ORDERED BY: _____ PHONE #: _____ CELL #: _____

PRODUCTION MANAGER: _____ PHONE #: _____ CELL #: _____

LOCATION MANAGER: _____ PHONE #: _____ CELL #: _____

ON-SITE REPRESENTATIVE _____ PHONE #: _____ CELL #: _____

LOCATION INFORMATION: NOTE: 3 LOCATIONS MAXIMUM, PREP AND STRIKE DAYS ARE RESTRICTED TO 7AM TO 10PM

LOCATION 1 _____

☐ PRIVATE PROPERTY ☐ CITY ROAD USE ☐ CITY PARK ☐ ITC ☐ POSTING ROADS ☐ COUNTY BEACH

PARKING - (BE SPECIFIC): _____

SCENES: _____

SANITARY FACILITIES (PRODUCTION COMPANY MUST PROVIDE PORTABLE FACILITIES IF THE CREW AND CAST NUMBER S MORE THAN 15): _____

FILMING TIMES:

CONSTRUCTION DATE (S) _____ STRIKE DATE(S) _____ HOLD DATES(S) _____

LOC #	DATE FROM	DATE TO	HOURS FROM	HOURS TO (TAILLIGHTS)	SPECIAL EFFECTS	CAST & CREW SIZE	MISC. INFO.
1							
1							
1							

Permit is issued in accordance with MALIBU Municipal Code Chapter 5.20
Questions and Concerns: Contact Malibu Film Office (805) 495-7521 or (805) 732-9433

LOCATION 2 _____

☐ PRIVATE PROPERTY ☐ CITY ROAD USE ☐ CITY PARK ☐ ITC ☐ POSTING ROADS ☐ COUNTY BEACH

PARKING - (BE SPECIFIC): _____

SCENES: _____

SANITARY FACILITIES (PRODUCTION COMPANY MUST PROVIDE PORTABLE FACILITIES IF THE CREW AND CAST NUMBERS MORE THAN 15): _____

FILMING TIMES:

CONSTRUCTION DATE (S) _____ STRIKE DATE(S) _____ HOLD DATES(S) _____

LOC #	DATE FROM	DATE TO	HOURS FROM	HOURS TO (TAILLIGHTS)	SPECIAL EFFECTS	CAST & CREW SIZE	MISC. INFO.
2							
2							
2							

LOCATION 3 _____

☐ PRIVATE PROPERTY ☐ CITY ROAD USE ☐ CITY PARK ☐ ITC ☐ POSTING ROADS ☐ COUNTY BEACH

PARKING - (BE SPECIFIC): _____

SCENES: _____

SANITARY FACILITIES (PRODUCTION COMPANY MUST PROVIDE PORTABLE FACILITIES IF THE CREW AND CAST NUMBERS MORE THAN 15): _____

FILMING TIMES:

CONSTRUCTION DATE (S) _____ STRIKE DATE(S) _____ HOLD DATES(S) _____

LOC #	DATE FROM	DATE TO	HOURS FROM	HOURS TO (TAILLIGHTS)	SPECIAL EFFECTS	CAST & CREW SIZE	MISC. INFO.
3							
3							
3							

GENERAL INFORMATION/NOTES:

PEOPLE _____ GENERATORS _____ TRUCKS _____ VANS _____ DRESSING ROOMS/HW _____ MOTOR HOMES _____

CAMERA CARS/PICTURE CARS _____ CREW CARS _____ OTHERS _____

☐ INTERIOR DIALOGUE ☐ EXTERIOR DIALOGUE ☐ INT./ EXT. STILL SHOTS ☐ NUDITY ☐ DRIVING SCENES

☐ RUNNING SHOTS ☐ TOW SHOTS ☐ DRIVE BY ☐ DRIVE UP & AWAY ☐ CAMERA MOUNTS ☐ CAMERA: ROAD SHOULDER

☐ CAMERA: TRAFFIC LANE ☐ LEGALLY PARKED EQUIPMENT ON SHOULDER OF ROAD.

☐ SPECIAL EFFECTS - DETAIL: _____

☐ PYROTECHNICS - DETAIL: _____

☐ OTHER: _____

DO NOT WRITE BELOW THIS LINE: FOR CITY FILM OFFICE USE ONLY

NOTES & SPECIAL CONDITIONS : _____

FAXED TO:

RECEIVED APPROVALS:

FIRE: TIME: _____ DATE: _____ TIME: _____ DATE: _____

FIRE # _____ FSA (____) FSO (____)

SHERIFF: TIME: _____ DATE: _____ TIME: _____ DATE: _____

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FEE SUMMARY:

MOTION APPLICATION: \$ 657 MOTION RIDER: \$ 110 EACH CANCELLATION: \$ 219

STILL APPLICATION: \$ 110 STILL RIDER: \$ 55 CANCELLATION: \$ 55 **PERMIT VIOLATION: DOUBLES FEES**

FEE TYPE	AMOUNT	TOTAL	DATE PAID	AMOUNT PAID	CHECK #
MOTION:					
STILL:					
CITY USE:					
PARKING FEES:					
MONITOR FEES:					
RIDERS:					
RIDERS:					
CANCELLATION FEE:					
CREDIT CARD FEE					
TOTAL DUE:					

MATER CARD/VISA No.: _____

EXPIRATION DATE: ____ / ____ \$ _____

NAME ON CARD: _____ BANK NAME: _____

FULL BILLING ADDRESS: _____

SIGNATURE AS ON CARD: _____

ATTACHMENTS:

- ☐ INSURANCE CERTIFICATE EXP. DATE: _____
- ☐ PERMISSION TO USE PROPERTY
- ☐ PERMISSION TO USE PARKING ☐ SIGNATURE SHEETS

CITY OF MALIBU

PERMIT APPROVAL STAMP REQUIRED

REV: 09/05

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GENERAL CONDITIONS OF FILMING PERMITS :

In accordance with Malibu Municipal Code Chapter 5.20

1. **INDEMNIFICATION:** Permittee agrees to indemnify, defend and hold harmless the City of Malibu as permittor, their agents, officers employees and contractors from and against any and all liability, expense, including defense costs and legal fees, and claims for damages of any nature, including those arising from the conditions of City facilities; such claims may include, but not be limited to, those alleging bodily injury, death, personal injury, or property damage hereunder. Permittee further agrees to indemnify, defend and hold harmless the City of Malibu from any and all workers compensation suits, liability or expenses arising from or connected with any services for or on the behalf of Permittee or any person pursuant to this permit.
2. **INSURANCE:** Without limiting Permittee's indemnification of Malibu, Permittee shall provide and maintain at its own expense during the term of this permit the following policy or policies of insurance covering its operations here-under. Such insurance shall be secured through a carrier satisfactory to the City and evidence of said insurance shall be delivered to the City of Malibu on or before the effective date of this permit. A General Liability Special Endorsement Form is required.
 - a. **GENERAL LIABILITY:** Such insurance shall include, but not be limited to, comprehensive general liability with a limit of \$1,000,000 per occurrence and evidence workman's compensation coverage. Such insurance shall be primary to other insurance maintained by the City and shall name the City of Malibu as additionally insured.
3. **CONSIDERATION:** Permittee shall pay, prior to issuance of the permit or subsequent rider, all fees and deposits required by the permit. In addition, Permittee agrees to pay, within ten (10) days, all subsequent charges for the use of a reservation, or City or County department(s) as a result of the permit.
4. **ASSIGNMENT:** It is understood and agreed that this permit is a license agreement and/or temporary use or encroachment permit and is not a lease and the permit is a personal, revocable and unassignable permission to perform the acts herein set out without reserving or granting to Permittee any interest in real property.
5. **ANTI-DISCRIMINATION/COMPLIANCE WITH LAWS:** Permittee agrees not to discriminate, distinguish or restrict on account of color, race, religion, ancestry, or nation origin contrary to the provisions of Section 51 of the California Civil Code nor violate the provisions of Section 12900 et seq. of the California Government Code, and Permittee agrees to comply with anti-discrimination provisions of the City of Malibu Code, Chapter 4.32.010. Permittee agrees to comply with all applicable Federal, State, and Local rules, regulations and ordinances, and all provisions required thereby to be included herein are hereby incorporated by reference, and Permittee in the course thereof agrees to obtain and keep in effect all permits and licenses required to conduct the permitted activities.
6. **AUTHORITY TO STOP/CANCEL:** If policies are violated the permit will be revoked. In the event that an authorized representative of the City of Malibu finds that the activities being conducted by the Permittee unnecessarily endanger the health and safety of any person or that said activities are or will cause damage to real property, said representative, at their discretion, may suspend or cancel this Permit. The City reserves the right to cancel this permit at any time without incurring any liability to the Permittee whatsoever. Los Angeles County Sheriff's Department is the law enforcement agency for the City of Malibu and shall enforce all conditions of the permit and protect the health and safety of the citizens of the City of Malibu. Note: This includes adhering to stated start and end times identified on this permit.
7. **NOTICES** shall be distributed by the City of Malibu Film Office. **SIGNATURES** shall be done by the production companies. All signatures shall be on file with the film office prior to permit issuance. **MONITORS** shall be assigned as deemed necessary by the Film Office.
8. **POLICIES AND PROCEDURES/CODE OF CONDUCT:** Permittee acknowledges that they have received and read the Policies and Procedures & the Code of Conduct and agree to comply with all applicable provisions thereof. Permittee further acknowledges that said policies and procedures and Code of Conduct are incorporated by reference herein. **Reminder: Use of bullhorns is prohibited**
9. **EXECUTION:** Pursuant to various sections of the City Code, this permit has been executed on behalf of the City of Malibu by the City of Malibu Film Office on the date listed below.
10. **PERMIT ISSUANCE:** This permit is granted on the condition that permission to use the property has been obtained.
11. **PERMIT REVISIONS/Cancellations:** All revisions to this permit must be done by a rider, in writing and shall be approved in advance.

PERMITTEE:

PERMITTOR: City of Malibu

By: _____

By: _____

Title: _____

Title: Film Permit Coordinator - City of Malibu Film Office

Date: _____

Date: _____

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Permission to use Property for Filming/Parking or Still Photography

(Must accompany permit application)

I hereby give permission for _____ to use the property located at
(Production Company)

_____ for the purposes of filming / Parking on the
(Address)

following date(s) _____ during the hours of _____ to _____.

I understand that filming and still photography production within the Malibu city limits requires the issuance of a City of Malibu film permit regardless of crew size. I have obtained all necessary permissions to film / park at this location from all entities that have legal jurisdiction in this neighborhood.

Please check one:

Property Owner ☐ -or- Occupying Tenant ☐

Signature

Name (Please print)

Telephone Number

Questions: Contact the Malibu Film Office at (805) 495-7521.



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Filming Code of Conduct

It is the goal of the City of Malibu to enhance the filming experience for the production company and the surrounding community. Our Code of Conduct is a way to assist us toward this goal.

-1-

When filming in a neighborhood or business district, proper notification is to be provided to each merchant or resident who is directly affected by the company. The Malibu Film Office will distribute all notifications for filming shoots and still shoots larger than 10 people.

-2-

Production vehicles should not enter a neighborhood prior to the approved time listed on the permit. Please turn off engines as soon as possible. Park only in areas designated by the permit. Violation results in revocation of permit.

-3-

If production passes are issued, please distribute to all cast and crew.

-4-

Vehicles can not be towed or moved without the express permission of the City or property owner.

-5-

Driveways can not be blocked.

-6-

Please attempt to keep the cast and crew in the areas approved by the permit. All trash and signs must be picked up and disposed of properly.

-7-

Removal and trimming of vegetation or trees is prohibited unless approved by the permit.

-8-

Please dispose of all trash relating to the food services provided to the cast and crew. Use a City permitted hauler for trash service.

-9-

All signs erected or removed as part of the filming activities must be put back in their original condition upon completion of the project. Also, remove all signs posted to direct the company to the location.

-10-

Please keep all noise levels to a minimum. No bullhorns!

-11-

Do not trespass onto neighbors' property or merchants' property. Please remain within the boundaries of the approved film permit.

-12-

Unless expressly approved by the permit, do not bring guests and animals to the location.

-13-

Please make sure all catering, craft service, construction, strike and personal trash is removed from the filming location and adjacent neighborhoods.

-14-

Observe designated smoking areas and extinguish cigarettes in receptacles.

-15-

Please refrain from lewd or improper language within earshot of the general public.

-16-

Company will comply with the provisions of permit.



MALIBU FILM OFFICE

1736 MOORPARK ROAD, SUITE I, THOUSAND OAKS, CALIFORNIA 91360

Phone: 805-495-7521 FAX: 310-456-5799

FILM PERMIT REVISION & CANCELLATION FORM

Date: _____

Production Company: _____

Phone #: _____

Title: _____

Fax #: _____

Agent: _____

Representative: _____

Permit #: _____

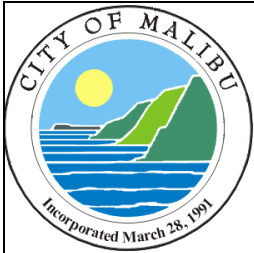
Revision requested on filming permit :

DO NOT WRITE BELOW THIS LINE: FOR CITY FILM OFFICE USE ONLY

ADDITIONAL NOTES & SPECIAL CONDITIONS: _____

Processed by SWS Staff: _____ Rider # _____ Date: _____

☐ Fire ☐ Sheriff ☐ Public Works ☐ Parks & Recreation ☐ Community Services



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HOLD HARMLESS AGREEMENT

(Insert Production Company name in blank spaces)

_____ agrees to and does hereby indemnify and hold harmless the City of Malibu, its officers, agents and employees from every claim or demand made, and every liability, loss, damage, or expense of any nature whatsoever, which may be incurred by reason of:

- (1) Liability for damages for (1) death or bodily injury to a person, (2) injury to, loss or theft of property, or (3) any other loss, damage, or expense arising under either (1) or (2) above sustained by the production company or any person, firm or corporation employed by _____ upon or in connection with the activity called for in this Agreement, except for liability resulting from the sole negligence or willful misconduct of the City, its officers, employees, agents or independent contractors who are directly employed by the City; and
- (2) Any injury to or death of persons or damage to property caused by any act, neglect, default or omission of the production company, or any person, firm, or corporation employed by _____, either directly or by independent contract, including all damages due to loss or theft, sustained by any person, firm or corporation, including the City, arising out of, or in any way connected with the activity covered by this agreement, whether said injury or damage occurs either on or off City property, if the liability arose from the negligence or willful misconduct of anyone employed by _____, either directly or by independent contract.
- (3) _____ at their own expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the City, its officers, agents, or employees, on any judgements that may be rendered against the City, its officers, agents or employees in any action, suit or other proceedings as a result thereof.

Filming Activity: _____
:

Organization: _____ Date: _____